

**ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM
ANDHRA PRADESH**



Dr. M. KamalaKumari
Dean, College Development Council

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No.ANUR/CDC/Student Transfers-Breakup Study/Circular /2018-19/49

Date: 29.05.2019

To
The Principals of all Affiliated Colleges,

CIRCULAR

Students who have studied I & II year UG/PG & Professional courses and seeking transfer to another college to continue their studies and students who discontinued their course of study and willing to continue their study from the academic year 2019-2020 are hereby informed to get permission from CDC section of Adikavi Nannaya University by applying on prescribed proforma available in University website, paying fee as detailed below along with Xerox copies of all marks lists duly attested by the Principal.

Fee details:

- | | |
|--|---------------|
| e) Transfer within University jurisdiction without break | : Rs. 900/- |
| f) Transfer from other University without break | : Rs. 1300/- |
| g) Break of study within University Jurisdiction | : Rs. 1300/- |
| h) Break of study from other University | : Rs. 2,000/- |

(DD to be drawn in favor of: **Registrar, Adikavi Nannaya University, Rajamahendravaram**)

Last date for submission of transfer/breakup application **without fine** : **28.06.2019**

Last date for submission of transfer/breakup application **with fine of Rs. 1000/-** : **12.07.2019**

Last date for submission of transfer/breakup application with fine of **Rs. 2000/-** : **26.07.2019**

Applications received after 26.07.2019 will not be considered under any circumstances.

Fee once paid will not be refunded under any circumstances nor adjusted to any other account.

Transfer once granted will not be changed.

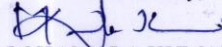
Applications duly filled in and signed by both the principals should be submitted by the student himself/herself only either in person or by registered post to: Dean, CDC section, Adikavi Nannaya University, Rajamahendravaram.

Transfer/Re-admission applications brought by Principal or college staff will not be accepted.

Students seeking re-admission after break of study should get permission now itself. There will be **No second Notification.**

LOCAL TRANSFERS ARE NOT PERMITTED.

Yours faithfully,


(M.KAMALA KUMARI)
Dean: CDC

Copy to:

- The Web Master, ANUR for uploading in ANUR Website & for keeping SMS to the Principals of All Affiliated Colleges,
- The PA to Registrar, ANUR,
- The PA to Rector,
- The PS to VC, ANUR, The OOF.

ADIKAVI NANNAYA UNIVERSITY : : RAJAHMUNDRY



APPLICATION FOR THE TRANSFER / READMISSION OF STUDENTS

(From One College to another College in the Jurisdiction of Adikavi Nannaya University, Rajahmundry)

01.	Name of the Student	Male/Female
02.	Father's / Husband's Name & Address of the Student	Ph.No.
03.	Details of the Course presently studying	Course: Year/Semester of Study : I / II / III / IV / V / VI
04.	Address of the college in which studied / presently studying (Or) from which College Transfer required (Enclosed TC/ No Objection from the College)	College : Year/Semester of admission:
05.	Address of the College in which student seeks transfer to readmission	
06.	Whether there is any break of study?	Yes/No. if yes, give details
07.	Reasons for seeking transfer from one college to another college (submit proof)	
08.	Whether previously studied college TC submitted. (Or) No objection certificate submitted.	
09.	Furnish the information regarding previous year/semester Examination (Marks Statement to be enclosed).	Regd.No. : Year/Semester of Examination : Centre of the Examination: University:
10.	If the student seeks transfer from outside Adikavi Nannaya University area, whether submitted copy of the course, syllabus last studied in another University area.	Yes / No
11.	Furnish the particulars of the fee paid for Transfer/Readmission.	DD No. : Date : Amount: Name of the Bank & Branch :
DD to be drawn in favour of "Registrar, Adikavi Nannaya University", Payable at Rajahmundry".		

Station:

Date :

SIGNATURE OF THE STUDENT

Note: Copies to be submitted by the Students.

1. Attested Copy of Mark Statement of the previous semester(s) of study
2. Attested Copy of T.C. or No Objection Certificate from Previous College.
3. Attested Copy of acceptance certificate from admission giving college.
4. DD for the prescribed fees

NO OBJECTION FROM THE PREVIOUSLY STUDIED COLLEGE

This is to certify that Mr/Ms.

Studied /studying (Mention course, group, medium, Year and Semester of study)

in this College from the academic year to We

have no objection to issue TC to the student if he/she wish to continue his /her studies in another College.

SIGNATURE OF THE PRINCIPAL
with Seal

Certificate to be issued by the College in which the candidate seeks admission on Transfer/Readmission

This College is not having any objection to give admission/readmission to Mr/Ms. who

seeks Admission on/readmission into (Course, Group, Year, Semester, Medium)

on transfer from (College where studied previously) College,

if the University permit him/her to join in this College during this academic year

As per the records, the College is having vacancies in the Course

..... out of the sanctioned intake of

SIGNATURE OF THE PRINCIPAL
with Seal