

**ADIKAVI NANNAYA UNIVERSITY :: RAJAMAHENDRAVARAM**

**NOTICE INVITING CONTRACTORS FOR EXECUTION OF WORKS IN AKNU**

Profiles are invited from Contractors who are able to execute petty civil, electrical, plumbing and maintenance works costing between Rs.5,000/- to Rs.1,00,000/- in Adikavi Nannaya University. Interested contractors may submit their profile in the following format to the Registrar, AKNU on or before 20.11.2024.

1. Name of the Contractor :
  
2. Address with Phone Number :  
(Enclose copy of Address proof)
  
3. GST No. (Enclose copy) :
  
4. PAN Card No. (Enclose copy) :
  
5. IT returns of last 3 years : Enclose copies
6. Expertise in type of work : Civil/ Electrical/ Plumbing /Maintenance
7. Years of experience :
8. List of works executed : Enclose list of works along with value in  
in the past 2 years in any separate sheet certified by concerned  
Government department authority
  
9. Information regarding any : Yes / No (If yes, enclose supporting  
litigation with Government documents)  
during the last five years, in  
which the contractor is involved

Signature of the Contractor

## CONDITIONS TO THE CONTRACTORS:

1. The quality of the work should be satisfactory to the University Engineer/ Registrar/ Vice-Chancellor and concerned authority.
2. Work should be commenced within 10 days from date of issuing work order. In case the contractor fails to commence the work within 10 days, University reserves its right to cancel the contract and the contractor shall be blacklisted to execute any other work in the University
3. Work should be completed within stipulated period of time as mentioned in the work order.
4. Final payments for the work shall be made only after completing the work in all respects.
5. The brands of material should be used as specified in the schedule of the work, any other brand used shall be liable for non-payment.
6. The estimates prepared by the University Engineer's office with AP Standard schedule of Rates which are included with material charges, labour charges, transportation and taxes. No additional amount shall be made towards the above provisions.
7. Statutory recoveries like GST, Labour Cess, Income Tax etc shall be made during release of payment for the work done.
8. Any defects observed within 6 months after completion of work shall be rectified by the contractor and no extra amount shall be paid for the rectifications/ repairs. Failing in rectification shall result in blacklisting by the University.
9. The contractor is responsible for safety and security of labour engaged. Contractor shall be held responsible for any suspicious activity observed by the labour during execution of work.
10. Payments for the work done shall be made only in the name of the contractor or in the name of the contracting agency, to whom the work was entrusted and shall not be made to any other person in any condition.
11. If the Contractor commences and stops the work for 14 days and the stoppage has not been authorized, the Contract will be terminated and no amounts neither part payment nor advance shall be released.
12. If the Contractor has delayed the completion of work, liquidated damages shall be recovered during payment based on no. of days of delay. Besides the University has every right to allot the work to another contractor.
13. The University may terminate the Contract if the contractor causes a fundamental breach of the Contract
14. The University reserves all rights for entrusting the work to any contractor and has the right to cancel the allotted work at any time or at any stage.
15. The selected contractor should abide all the terms and conditions of the University. Otherwise their work contract will be cancelled/ deemed to be cancelled at any stage. If the contractor fails to abide to the said conditions, he shall be entitled to terminate the contract and shall be blacklisted.

  
REGISTRAR

