

**ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM  
ANDHRA PRADESH**



Office of the Dean  
**College Development Council**

Ph. No: 7093008474  
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No. AKNU/CDC/Circular No Dues 2<sup>nd</sup> & 3<sup>rd</sup> year /2024-25/05

Date: 09.09.2024

To  
The Principals of all affiliated UG Colleges ,  
Adikavi Nannaya University.

**CIRCULAR**

Sub: AKNU - CDC – Affiliated UG Colleges - Schedule of submission of 2<sup>nd</sup> & 3<sup>rd</sup> year student details & payment of student fee - Regarding.

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I am by direction to inform you that all the Principals of UG colleges have to submit the following proforma's in soft copies to the following e-mail ids with respect to the region where the college is located as per the schedule given below:

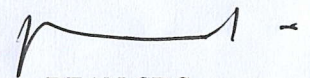
UG East Colleges	<a href="mailto:cdc_ugeast@aknu.edu.in">cdc_ugeast@aknu.edu.in</a>
UG West Colleges	<a href="mailto:cdc_ugwest@aknu.edu.in">cdc_ugwest@aknu.edu.in</a>

- a) College Information proforma (PF-1)
- b) Affiliation fee proforma (PF – 2)
- c) Student on roll proforma (PF -3)
- d) Abstract of admitted 1<sup>st</sup> year students details (PF-4)
- e) 2<sup>nd</sup> & 3<sup>rd</sup> year students proforma (PF-5)
- f) APAAR / ABC ID of the student the Proforma of students (6)
- g) Teaching Staff proforma (PF-7)
- h) Non –Teaching Staff proforma (PF-8)
- i) Payment of 2<sup>nd</sup> & 3<sup>rd</sup> year student fee along with DD's drawn in favor of Registrar, Adikavi Nannaya University, Rajahmundry, **on or before 17.09.2024** towards 2<sup>nd</sup> & 3<sup>rd</sup> year.

**Data Receiving Schedule:**

- j) Receiving of students data and payment from : 29.08.2024
- k) Last date for payment of student fee without fine : 17.09.2024
- l) Submission of Last date for payment of student fee & student details : 20.09.2024  
with penal fee Rs.1000/-.

**Note: The colleges have to submit student fee and proforms as per schedule.  
The Colleges have to submit data before three days to get no-dues.**

  
DEAN CDC

Copy to :  
Web Master, AKNU for uploading in the Website.  
The PA to Registrar.  
The PS to Vice-Chancellor.