



BA/BCOM/BSc/BVoc PROGRAM (4 years Honors)  
2020-21

<b>SUBJECT</b>
<b>Social Work</b>

Members of BOS(Contact details)		
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### **1. Resolutions of the Board of Studies**

Meeting held on:21-01-2021 Time: 10:00 AM  
At: Convention Centre, University Campus

Agenda: To prepare and ratify the syllabi and model question papers for UG Social Work I,II, III & IV Semesters for the 2020 – 21 Admitted batch.

Members present:

1. Dr.K. Satyanarayana, Prof. of Social Work & Principal,  
K.G.R.L. College(A), Bhimavaram
2. Dr.R.Janaki Rao, Assit Prof, Dept. of Social Work  
Adikavi Nannaya University, Rajamahendravaram
3. Dr.N.Kiran Chandra, Assit Prof, Dept. of Social Work  
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4. Smt.K.Veera Lakshmi, Lecturer in Sociology,  
KRL women's college, Rajamahendravaram
5. Smt. D. Sailaja Lecturer in Social Work,  
Rajeev Gandhi Degree College, Rajamahendravaram

Resolutions: The board discussed and prepared the syllabus and model question papers UG Social Work I,II, III & IV Semesters for the 2020 – 21 Admitted batch and ratified.

**2. DETAILS OF PAPER TITLES & CREDITS**

Sl. No	Code	SEM	Paper	Name of Course (Each Course consists 5 Units with each Unit having 12 hours of class-work)	Hours/Week	Credits	Marks	
							Mid Sem	Sem End
1		I	I	Social Work Profession, Philosophy, Concepts	5	4	25	75
2		II	II	Social Work Methods	5	4	25	75
3		III	III	Social Work with Women and Children	5	4	25	75
4		IV	IV	Non-governmental organizations	5	4	25	75
			V	Social Problems and Social Legislations	5	4	25	75
				<b>Total:</b>	<b>25</b>	<b>20</b>	<b>125</b>	<b>375</b>

- a. Proposed combination subjects:  
1. Geography, Economics and Social Work
- b. Student eligibility for joining in the course:  
Student Passed Intermediate in any Group or any Diploma equalient to Intermediate are eligible in joining the course.
- c. Faculty eligibility for teaching the course :  
As per the UGC norms
- d. List of Proposed Skill enhancement courses with syllabus, if any :  
APSCHE given social work method paper as Skill development course
- e. Any newly proposed Skill development/Life skill courses with draft syllabus and required resources  
Nil



I Year B. A. –Semester – I

**Course I: SOCIAL WORK PROFESSION, PHILOSOPHY, CONCEPTS**

**UNIT - I**

**History of Social Work:** Historical background of social work in UK and India

**UNIT - II**

**Social Work :** concept, nature and definition of social work, scope of social work, social work as a profession.

**UNIT – III**

**Groups and Communities:** groups definition, characteristics and types of groups  
Community definition, characteristics and types of community.

**UNIT - IV**

**Social stratification:** caste and class, Social inequality, Social exclusion

**UNIT - V**

**Understanding human behaviour:** Stages of human development, importance of heredity and environment, motivation, perception, personality, factors influencing on personality.

**Theory** : 75 marks

**Field Work** (5 Observational visits of Welfare Institutions) : 25 marks

**TEXT BOOKS:**

1. Telugu Academy, Hyderabad - Sangha Samkshema Krushi
2. Sharma - Individual & Theory

**REFERENCE BOOKS:**

1. Baron Pearson Education Inc, New Delhi - Social Psychology
2. S.K. Mangal Prakash Brothers Educational Publications Ludhiana - General Psychology



**MODEL QUESTION PAPER**

I Year B. A. –Semester – I

**Course I: SOCIAL WORK PROFESSION, PHILOSOPHY, CONCEPTS**

**SECTION – A**

Write Short Answer for any FIVE of the following.

Each question carries 5 marks.

(5 x 5 = 25 Marks)

1. Social work in during Ancient period.
2. Poor Law commission in U.K
3. Social Work profession.
4. Methods of Social Work.
5. Caste and Class
6. Social in equality
7. Motivation
8. Perception

**SECTION – B**

Answer the following questions.

Each question carries 10 marks

(5 x 10 = 50 Marks)

9. a) Explain the Historical background of social work in India.  
(or)  
b) Explain the Historical background of social work in U.K.
10. a) Briefly Explain about the Nature of Social Work.  
(or)  
b) Briefly explain the scope of Social Work.
11. a) Explain the characteristics and types of Groups.  
(or)  
b) Explain the characteristics and types of Community.
12. a) Briefly explain about the social satisfaction.  
(or)  
b) Explain the Social, Exclusion?
13. a) What are the stages of Human development?  
(or)  
b) Briefly explain the factors influencing on personality of an Individual.

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I Year B. A. –Semester – II  
Course II: SOCIAL WORK METHODS

**UNIT - I**

**Working with Individuals:** Case Work- concept and definition, historical development of case work in India. Values and Principles of case work, components of case work – person place, problem. Role of social worker in case work setting – family, school, hospitals, industries and correctional institutions.

**UNIT - II**

**Working with groups:** Group work – historical development, principles, values and skills of group work. Use of group work technique in different fields of social work such as correctional settings, schools and communities. Group dynamics, leadership, conflict and communication.

**UNIT - III**

**Community Organization:** Definition and scope. Community organization as a method of social work. Its relation to other methods of social work. Principles and skills of community organization-resource mobilization, conflict resolution, organizing meetings, report writing, documentation and networking.

**UNIT - IV**

**Social Action :** Meaning definition, scope and principles of social action, various techniques and stages of social action. Social awareness, financial resources, bill drafting and legislation.

**UNIT - V**

**Social work research:** Meaning and scope differences between social work research and social research, stages of social work research. Sampling- definition, types of sampling, advantages and disadvantages of sampling, tools of data collection, questionnaire, interview schedule, observation etc; data analysis and report writing.

**Theory** : 75 marks

**Field Work** (Placements in School settings) : 25 marks

REFERENCE BOOKS :

1. **Perlman, H.H.** - Social Case Work - A problem solving process
2. **Friedlander, W.A.** - Concepts and Methods of Social Work
3. **Ross Murray, G.** - Community Organisation



**MODEL QUESTION PAPER**

I Year B. A. –Semester – II  
**Course II: SOCIAL WORK METHODS**

**SECTION – A**

Write Short Answer for any FIVE of the following.  
Each question carries 5 marks.

(5 x 5 = 25 Marks)

1. Components of Social Case Work.
2. Field Work
3. Principles of Group Work.
4. Group dynamics
5. Conflict resolution
6. Documentation and networking
7. Bill drafting.
8. Observation

**SECTION – B**

Answer the following questions.  
Each question carries 10 marks

(5 x 10 = 50 Marks)

9. a) Explain the historical development of Social Case work.  
(or)  
b) Discuss the case work setting in correctional institutions.
10. a) Briefly explain the values and skills in group work.  
(or)  
b) Explain the use of group work practice in the community.
11. a) Briefly explain the principles of community organization.  
(or)  
b) Community organization as a method in relation to other methods of social work.
12. a) Define Social Action and write its Scope.  
(or)  
b) Techniques and stages of social action.
13. a) What is the difference between social research and Social Work research?  
(or)  
b) What are the Tools of data collection?

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II Year B. A. –Semester – III

**Course III: SOCIAL WORK WITH WOMEN AND CHILDREN**

**UNIT - I**

**Role and Status of Women in India:** Changing perspectives of the role and status of women in India - Their status in the context of family, marriage, religion and economy

**UNIT - II**

**Concept of gender:** Concept of Gender; Constitutional provisions and programmes pertaining to women in India

**UNIT - III**

**Violence against Women:** Domestic violence - Legislations such as Dowry Prohibition Act; 1961 (Amended - 1984), Prevention of Domestic Violence Act 2005, Pre-Natal diagnostic techniques (regulation and misuse) Act, 1994

**UNIT - IV**

**Child:** Concept, definition, influence of heredity and environment - family, peer group, neighbourhood and social - street children, child labour, neglected and abused children and their problems. Institutional and non-institutional service for children

**UNIT - V**

**Programmes for Women and Children** - ICDS, Child Line, SHGs, Role of Social Worker in Family counselling Centres, marital counselling centres and child guidance clinics

**Theory** : 75 marks

**Field Work** (Organizations pertaining to Women & Children) : 25 marks

REFERENCE BOOKS:

1. **Brook E and Davis, A.N.N.** - Women, the family and Social Work
2. **Uma Shanker Jha and Premalatha Pujari** - Indian Women To-day (Vol.1 & 2)
3. **Kumar, R.** - Child Development in India (Vol. 1 & 2)





**MODEL QUESTION PAPER**

II Year B. A. –Semester – III

**Course III: SOCIAL WORK WITH WOMEN AND CHILDREN**

**SECTION – A**

Write Short Answer for any FIVE of the following.  
Each question carries 5 marks.

(5 x 5 = 25 Marks)

1. Marriage
2. Concept of Gender
3. Pre-natal diagnostics techniques.
4. Dowry Legislations
5. Street Children
6. Neglected and abused children.
7. SHGS
8. ICDS

**SECTION – B**

Answer the following questions.  
Each question carries 10 marks

(5 x 10 = 50 Marks)

9. a) What is the role and status Women in India?  
(or)  
b) What are the changing perspectives of Women in India?
10. a) Explain the Constitutional provisions for Women?  
(or)  
b) Discuss the Programmes pertaining to women in India.
11. a) Briefly explain the Dowry prohibition Act-1961  
(or)  
b) Domestic Violence Act – 2005
12. a) Write a note on Child Labour.  
(or)  
b) What are the Intuitional and non institutional services for Children?
13. a) What is the role of Social Worker in Family Counselling Centres?  
(or)  
b) Discuss the Government programmes for the development of Women and Children.



II Year B. A. –Semester – IV

**Course IV: NON-GOVERNMENTAL ORGANIZATIONS**

**UNIT - I**

**Non-Governmental Organisations:** Concept, Meaning and Types, Relationship of NGOs with government

**UNIT - II**

**Promotion and Formation of NGOs:** Voluntary action - Concept and trends, A.P. Societies Registration Act, 2001 - Features and steps

**UNIT - III**

**Management of the NGOs:** General Body, Executive Committee, Roles and functions.

**UNIT - IV**

**Financial Management:** Sources of Finance - Governmental and Non-Governmental; methods of resource mobilisation. Corporate Social Responsibility (CSR)

**UNIT - V**

**Project Management:** Formulating a project, preparing an Organisational Budget, significance - Disaster Management: Types of disasters and Preventive measures

**Theory** : 75 marks

**Field Work** (Field Work in NGOs) : 25 marks

REFERENCE BOOKS :

1. **Chandra Sneha Latha** - Non-Governmental Organisation Structure  
relevance and functions
2. **Thomas, A.** - What is development ?
3. **Drucker, P.** - Managing non-profit Organisations



**MODEL QUESTION PAPER**

II Year B. A. –Semester – IV

**Course IV: NON-GOVERNMENTAL ORGANIZATIONS**

**SECTION – A**

Write Short Answer for any FIVE of the following.

Each question carries 5 marks.

(5 x 5 = 25 Marks)

1. Meaning of NGO's
2. Trends of NGO's
3. Management of the NGO's
4. Financial Management
5. Sources of Finance
6. Resource Mobilization
7. Project Management
8. Preparation of an Organisation budget.

**SECTION – B**

Answer the following questions.

Each question carries 10 marks

(5 x 10 = 50 Marks)

9. a) Briefly explain the concept and types of NGO's.  
(or)  
b) Explain the Relationship between NGO's and Government.
10. a) Explain the steps in Promotion and formation of NGO's.  
(or)  
b) Write about the A.P Societies registration Act- 2001.
11. a) Briefly explain the functions of General Body.  
(or)  
b) Explain the Role of Executive committee.
12. a) Briefly explain the methods of resource mobilization.  
(or)  
b) Discuss about the Corporate Social Responsibility.
13. a) Discuss the steps in formulating a Project.  
(or)  
b) What are the preventive measures of disaster management?



**UNIT - I**

Definition of Social deviance, social disorganization and social problems

**UNIT - II**

Study and analysis of specific social problems such as AIDS, crime, juvenile delinquency, prostitution, alcoholism, drug addition, untouchability, women related specific social problems such as dowry, female foeticide and infanticide.

**UNIT - III**

Social Legislation related to crime, juvenile delinquency, prostitution, alcoholism and drug addiction, dowry, untouchability and female foeticide, domestic violence

**UNIT - IV**

The preventive and remedial services available at the Government and Non-Governmental level to deal with problems mentioned above

**UNIT - V**

A critical study of models of preventive and remedial work with reference to the role of social work profession. Formulation of research projects to study social problems

**Theory** : 75 marks

**Field Work** (5 case studies on social problems) : 25 marks

REFERENCE BOOKS:

1. **Barber, J.G.** (1995) - *Social Work with Addiction*, New Delhi; Macmillan Publications
2. **Becker, K.A.** (1966) - *Social Problems: A Modern Approach*, New York; John Wiley and Sons
3. **Dandekar, V.M.** and **Rath, N.** (1971) - *Poverty in India*, Poona: Indian School of Political Economy
4. **Fischer, J.H. (ed)** (1971) - *Problems of Urbanization*, Bombay: Leslie Sawhby Programme for Training for Democracy
5. **Gangrade, K.D.** (1978) - *Social Legislation in India*, Vol. I & II, Delhi. Concept Publishing Company
6. **Schriver, J.E.** (1995) - *Human Behaviour and the Social Environment*, Allyn and Bacon
7. **Velleman, R.** (1998) - *Counselling for Alcohol Problems*, Delhi: Sage Publications



**MODEL QUESTION PAPER**

II Year B. A. –Semester – IV

**Course V: SOCIAL PROBLEMS AND SOCIAL LEGISLATIONS**

**SECTION – A**

Write Short Answer for any FIVE of the following.  
Each question carries 5 marks.

(5 x 5 = 25 Marks)

1. Social deviance.
2. Prostitution.
3. Infanticide
4. AIDS
5. Dowry
6. NGO's
7. Social Work Profession.
8. Research Projects.

**SECTION – B**

Answer the following questions.  
Each question carries 10 marks

(5 x 10 = 50 Marks)

9. a) Define Social disorganization and what are the causes of Social disorganization?  
(or)  
b) Briefly explain about the Social Problems?
10. a) What are the causes for Juvenile delinquency?  
(or)  
b) Explain the female Foeticide?
11. a) Discuss the Social Legislation related to alcoholism.  
(or)  
b) Briefly explain the untouchability.
12. a) What are the Preventive and remedial services for the drug addicts?  
(or)  
b) What are the Preventive and remedial services for the HIV infected persons?
13. a) Explain the role of social worker in the prevention of prostitution.  
(or)  
b) Explain the steps in preparation of research project for studying social problems.

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