

ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM ANDHRA PRADESH



Office of the Dean
College Development Council

Ph. No: 70930084
Email: cdc_edu@aknu.edu.in

No.AKNU/CDC/Affl Edu Colleges-Staff Ratification/2024-25/01

Dt. 23.01.2024

To
The Managements and Principals of all Affiliated Education Colleges

CIRCULAR

Sub: AKNU - CDC - Affiliated Education Colleges - Staff Ratification for the Academic Year 2024-25 - Reg.

Ref: 1. Note Orders of the Vice-Chancellor dated: 31.12.2024

2. Letter No: 2635832/HE/RM/A2/2024 dated 03.12.2024 from the Secretary, Higher Education Department, AP Secretariat

By the direction of the Hon'ble Vice-Chancellor, it is to inform the Secretary/Correspondents & Principals of the Education colleges that **all the staff members including Principal** appointed by the concerned Managements be ratified by the University as per latest NCTE norms and ref. cited 02 as scheduled enclosed for the academic year 2024-25.

- No ratification will be conducted beyond the schedule given. Final list of those colleges who attend ratification will be sent to NCTE.
- It is also informing you that, staff original degrees (OD's) should be submitted for the verification at the time of ratification.
- Staff will not be ratified without original certificates and marks memos.

The Secretary/Correspondent & Principal of the concerned colleges are informed to present New and Existing staff along with the following originals & 1 sets of Xerox copies at the time of ratification.

1. Staff ratification fee of Rs. 22,000/- D.D in favour of **The Registrar, Adikavi Nannaya University, Rajamahendravaram.**
2. Latest renewal registration certificate of the society/trust along with by-laws, latest list of governing body members duly authorized by the competent authority.
3. Secretary and Correspondent should attend the ratification process without fail. Otherwise, prior permission should be taken from the Dean, CDC
4. Copy of Salary of Bank remittance of individual staff member.
5. Copies of certificates of all Educational Qualifications including Marks Memos, ODs, Service Certificates, Relieving Certificate, Appointment Order and Joining Report of each staff member.
6. Notarized Affidavit on Rs. 100/-Stamp Paper in prescribed proforma
7. Notarized individual affidavit on Rs. 10/- Stamp Paper by each faculty member (including Principal) attested by the Secretary & Correspondent.
8. Declaration of Secretary & Correspondent on the letter head of the college.
9. Four sets filled in staff ratification proforma with original and latest colour photos.
10. Soft copy of the filled in staff ratification proforma in Excel in Pen drive.

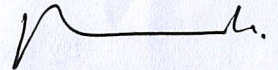
P.T.O

: 02:

11. Latest NCTE orders of the college.
12. All the Documents, proforma's should be attested by the Principal / Secretary & Correspondent with stamp along with Spiral Book.
13. All the Principals are directed to attend the staff ratification process along with the filled in staff details proforma (copy enclosed)

Note:

1. If anyone of the above particulars are not submitted, the college staff will not be ratified.
2. In case of incomplete ratification or any changes in the staff during the same Academic Year, again Rs.22, 000/- has to be paid towards re-ratification.
3. As per the schedule given, respective colleges should report by **9.30 AM at CDC office.**



DEAN CDC

Copy to:

All the Principals of Education Colleges affiliated to AKNU.
Web Master, AKNU,
PA to Registrar,
PS to VC,
OOF.

**ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM
ANDHRA PRADESH**

Office of the Dean
College Development Council



Ph. No: 70930084
Email: cdc_edu@aknu.edu.in

Dated: 23.01.2025

Schedule for Staff Ratification for the Academic Year 2024-25

S. No	Date & Time (09.30AM to 04.00 PM)	Course	College Janabhommi Code
1	03.02.2025	B. Ed./ M.Ed.	10846, 11039 (B.Ed.), 11039 (M.Ed.), 11716, 11740,12141, 12312, 12438,13775, 13846,
2	04.02.2025	B. Ed	14085, 14348, 14799, 14832, 15362, 15561, 15901, 16077, 16354, 17528,
3	05.02.2025	B. Ed/ M.Ed.	17808, 17911, 17959, 17977, 19228, 19588, 19884, 19900, 19949 (B.Ed.), 19949 (M.Ed.),
4	06.02.2025	B. Ed	30603, 30677, 31846, 32145, 32148, 32202, 32408, 3249,
		Spe. Edu	33075, 33698
5	07.02.2025	B. P. Ed./ D. P. Ed.	27417 (B.P.Ed), 27417 (D.P.Ed.), 29594

DEAN CDC

THE UNIVERSITY OF CHICAGO
LIBRARY

1950

THE UNIVERSITY OF CHICAGO

LIBRARY

1950

THE UNIVERSITY OF CHICAGO

LIBRARY

1950

1950