## ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM ANDHRA PRADESH



Office of the Dean
College Development Council

No. AKNU/CDC/Circular No Dues 2<sup>nd</sup> & 3<sup>rd</sup> year /2024-25/04

Ph. No: 7093008474 Email:cdcanudata@gmail.com

Date: 28.08.2024

To

The Principals of all affiliated UG Colleges, Adikavi Nannaya University.

#### **CIRCULAR**

Sub: AKNU - CDC - Affiliated UG Colleges - Schedule of submission of 2<sup>nd</sup> & 3<sup>rd</sup> year student details & payment of student fee - Regarding.

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I am by direction to inform you that all the Principals of UG colleges have to submit the following proforma'sin soft copies to the following e-mail ids with respect to the region where the college is located as per the schedule given below:

UG East Colleges	cdc_ugeast@aknu.edu.in
UG West Colleges	cdc_ugwest@aknu.edu.in

- a) College Information proforma (PF-1)
- b) Affiliation fee proforma (PF 2)
- c) Student on roll proforma (PF -3)
- d) Abstract of admitted 1st year students details (PF-4)
- e) 2<sup>nd</sup> & 3<sup>rd</sup> year students proforma (PF-5)
- f) APAAR / ABC ID of the student the Proforma of students (6)
- g) Teaching Staff proforma (PF-7)
- h) Non-Teaching Staff proforma (PF-8)
- i) Payment of 2<sup>nd</sup> & 3<sup>rd</sup> year student fee along with DD's drawn in favor of Registrar, Adikavi Nannaya University, Rajahmundry, **on or before 09.09.2024** towards 2<sup>nd</sup> & 3<sup>rd</sup> year.

#### Data Receiving Schedule:

a) Receiving of students data and payment from

: 29.08.2024

b) Last date for payment of student fee without fine

09.09.2024

c) Submission of Last date for payment of student fee & student details with penal fee Rs.1000/-.

: 12.09.2024

Note: The colleges have to submit student fee and proforms as per schedule.

The Colleges have to submit data before three days to get no-dues.

DEAN CDC

Copy to:

Web Master, AKNU for uploading in the Website.

The PA to Registrar.

The PS to Vice-Chancellor.

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