

**ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM
ANDHRA PRADESH**



Office of the Dean
College Development Council

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No. AKNU/CDC/Circular No Dues 1st year /2024-25/14

Date: 13.12.2024

To
The Principals of all affiliated Education Colleges,
Adikavi Nannaya University.

CIRCULAR

Sub: AKNU - CDC – Affiliated Education Colleges - Schedule of submission of 1st year student details & payment of student fee - Regarding.

I am by direction to inform that all the Principals of Affiliated Education Colleges have to submit the following proformas in soft copies to the following e-mail ids with respect to the region where the college is located as per the table given below:

Education Colleges	cdc_edu@aknu.edu.in
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- a) College Information proforma (PF-1)
- b) Affiliation fee proforma (PF – 2)
- c) Student on roll proforma (PF -3)
- d) Abstract of admitted 1st year students details (PF-4)
- e) 1st year students proforma (PF-5)
- f) APAAR / ABC ID of the students (6)
- g) Teaching Staff proforma (PF-7)
- h) Non –Teaching Staff proforma (PF-8)
- i) Payment of 1st year student fee along with DD's drawn in favor of Registrar, Adikavi Nannaya University, Rajahmundry, **on or before 24.12.2024.**

Data Receiving Schedule:

- j) Receiving of students data and payment from : 16.12.2024
- k) Last date for payment of student fee without fine : 24.12.2024
- l) Submission of Last date for payment of student fee & student details :28.12.2024
with penal fee Rs.1000/-.

**Fee once paid will not be refunded under any circumstances and also not adjusted to any account.
Transfer once granted will not be changed.**

**Note: The colleges have to submit student fee and proformas as per schedule.
The Colleges have to submit data before three days to get no-dues.**

DEAN CDC

Copy to :

Web Master, AKNU for uploading in the Website.
The Controller of Examinations, AKNU.
The PA to Registrar.
The PS to Vice-Chancellor.